

Thame Barns Centre

Special Conditions of Hire during COVID – from May 2022

Note: These conditions are supplemental to, not a replacement for, the Centre's ordinary conditions of hire.

1. You, the hirer, with Covid in-mind, are asked to respect and be considerate to those who are more vulnerable and who may wish to take a more cautious approach.
2. We will continue to supply hand sanitiser, which we ask you to use when entering the Centre and after using tissues.
3. You undertake to comply with the actions identified in the Centre's risk assessment, of which you can be provided with a copy.
4. You will make sure that everyone likely to attend your activity or event understands that they **MUST NOT DO SO** if they or anyone in their household has COVID.
5. You will keep the premises well ventilated throughout your hire, with windows and doors open as far as convenient. You will be responsible for ensuring they are all securely closed on leaving.
6. You will ensure that you are comfortable that the number of people in the room is suitable for those attending. We have capacity limits set for fire regulations, but you may wish to have a reduced number of people in each room at the moment.
7. If drinks or food are made, you are responsible for ensuring that all crockery and cutlery is washed in hot soapy water, dried, and stowed away. You will bring your own clean tea towels, to reduce risk of contamination between hirers, and take them away. We will provide washing up liquid and washing up cloths.
8. In the event of someone becoming unwell with suspected COVID symptoms while at the Centre you should:
 - a) Send them home immediately
 - b) If the unwell person needs to wait for a lift: -
 - (1) Remove them to the safe waiting area, in the garden – our Covid First Aid Kit is located on the shelving behind the bar, please use it.
 - (2) Put on a mask, face shield, gloves & apron to protect yourself
 - (3) Provide them with tissues, a plastic rubbish bag, a bowl of warm water & soap for handwashing & paper towels
 - (4) Once they have been collected: -
 1. Remove gloves, apron and face mask to the rubbish bag
 2. Leave face shield on top for disinfection
 3. Wash your hands for at least 20 seconds with warm soapy water
 4. Inform the Centre on 01844 217308

These conditions of hire are in line with the Government guidelines and may change.